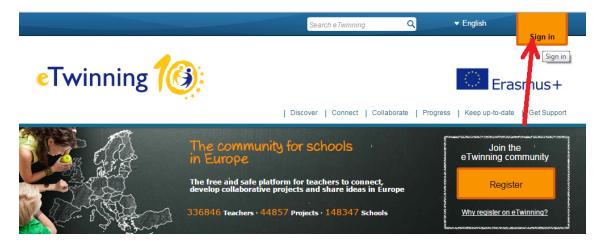
HOW TO ADD YOUR STUDENTS TO THE TWIN SPACE:

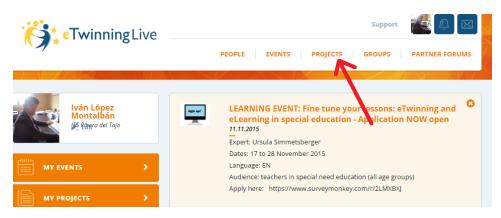
First: Go to http://www.etwinning.net and click on "Sign in" (You should have a etwinning account)



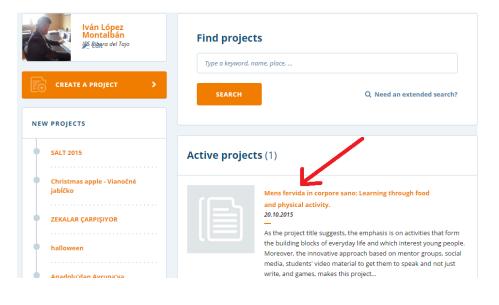
Then, login and go to eTwinning Live:

Sign in	Welcome, Iván López Montalbán
ivan.lm	Go to eTwinning Live
Eorgotten your password? Cancel Login	

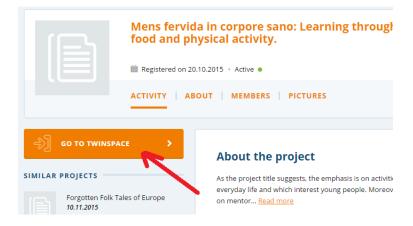
After that, you'll be in your "Desktop". Next, click on "Projects":



From there, you can access all your projects, click on "Mens Fervida in Corpore Sano"



Next step: Go to the twinspace:



The twinspace is the place where all things happen. You're students can work there, add materials, create webpages, talk in chats and forums, etc.



If you click on "Members", you can see all the users, and create your students's accounts.

Mens fervida in corpore sano: Learning through food and physical activity. Search Q EXPORT INVITED FUPILS								
1					Members 🕫		Invite	members members
59 Members: 3 Teacher(s), 56 Pupil(s), 0 Visitor(s)								
N	lame	Role	Country	City	School	Last login	Action	5
A	drian Cano	Pupil 🔻				12.11.2015 17:07	Reset password	Delete
A	dán Sánche	Pupil 🔻				12.11.2015 13:01	Reset password	Delete
1 A	délie GODE	Pupil 🔻				06.11.2015 18:33	Delete	

Click on "Invite members" and the on "Pupils"

Invite members
Teachers
Pupils
<u>Visitors</u>

Then fill in all your students name, adding row by row and click on "verify"

#1	John	Snow
#2	Frodo	Baggins
#3	Anakin	Skywalker

Then the accounts will be created with an account name (automatically) and a password (you have to set it manually). To end the process click on "Confirm":

When setting a password make sure that the password is at least 6 characters long.

	First name	Last name	Username	Password	Role		
#1	John	Snow	john.snow	blah23872387	Member	•	8
#2	Frodo	Baggins	frodo.baggins.1	Password	Member	•	8
#3	Anakin	Skywalker	anakin.skywalker	Password	Member	•	8
						CO	NFIRM

After that, it is easy to export all your students accounts and passwords to excel:

MENS FEBVIDA In Corpore San	Mens fervida in corpore sano: Learning through food and physical activity.	Welcome Iván López Montalbán		
Search	Q EXPORT INVITED PUPILS			
1	Members 🕫	Invite members Contact all members		
61 Members:	61 Members: 4 Teacher(s), 57 Pupil(s), 0 Visitor(s)			